GPMP / TCA TRACKING SHEET

PATIENTS NAME		DOCTOR		
				DATE
DOCTOR OBTAINED CONSENT FROM PATIENT		GPMP NEW	721	
		GPMP REVIEW	725	
		TCA	723	
		TCA REVIEW	727	
CHECK LAST BILLING DATE FOR		GPMP NEW	721	
		GPMP REVIEW	725	
		TCA	723	
		TCA REVIEW	727	

GPMP	
GPMP DRAFT COMPLETED BY NURSE	
ACTION LIST IN MD COMPLETED	
REMINDER IN PROGRESS NOTES	
EMAIL DOCTOR	
CHECK FOR PT'S NEXT APPOINTMENT (RECALL PATIENT IF NO APPT)	
ADD REMINDER IN APPOINTMENT DETAILS	
DATE OF NEXT APPT	
DR RECORED IN MD NOTES GPMP COMPLETED	
BILLING COMPLETED	
RECALL ADDED (721) (725)	

TCA	
FAX TCA REQUESTS X 2 PROVIDERS	
PROVIDER NAME (1)	
PHONE NUMBER	
FAX NUMBER	
REQUEST ONE RECEIVED	
PROVIDER NAME (2)	
PHONE NUMBER	
FAX NUMBER	
REQUEST TWO RECEIVED	
DOCTOR TO SIGN REPLIES	
SCAN REPLIES INTO PATIENTS MD FILE	
BILL ITEM 723	
MAKE A NOTE IN MD FILE (Both TCA replies received and item 723 billed)	
DOCTOR TO CREATE EPC REFERRAL	
RECALL ADDED	
FAX EPC REFERRAL THROUGH TO PROVIDER	
POST EPC REFERRAL / BB VOUCHER TO PATIENT	

NOTES

Doctors of Ivanhoe

GPMP / TCA Tracking Sheet
Created By CN 29/07/09